

2023 CWM Grants for WRIA 8

King County Water & Land Resources

Project Information and Scope of Work

1. Long Project Description*

Include description of project purpose, goals, objectives and methods. If project is part of a larger/phased project, describe what this project/phase will accomplish. Note whether project is identified in other regional plans (e.g., water quality plan, basin plan, flood plan, etc.).

Character Limit: 7000

2. Project Location*

Describe the location or area where your project will take place. Area locations can be WRIA-wide or describe a portion of a subwatershed (See WRIA 8 Watershed Map and/or Lake Washington Map for reference). Point locations can be an address, intersection, or section of stream, river, or lakeshore (e.g. river mile 5-8 of the Cedar River).

Character Limit: 2000

3. Project Partners

Identify each entity that will be partnered with your organization to complete the project. These include organizations that will help out on the project in terms of planning, design, outreach, coordination, etc. This need not include contractors that you will hire to construct the project.

Examples of roles include funder, implementer, community engagement, etc.

Partner Organization	Contact Name	Email	Phone Number	Project Roles

4. Proposed Scope of Work*

Using this linked scope of work table, describe the tasks including who, what, where, and how many as appropriate. Include the expected deliverables, estimated percentage of the budget request, and approximate month and year by which you expect to complete each task.

All grant recipients are required to provide project administration in the form of submitting reimbursement requests and closeout reports, although it is up to you whether you want to charge the grant for this task or not (if not charging to grant, enter 0 in percent of budget column).

- For Habitat Projects, include a task that documents WRIA 8 project implementation metrics (found on page A10 of [Appendix A](#)) and lists signage installed.
- For Monitoring and Assessment Projects, include a task for final report submission and WRIA 8 staff review, and one that documents your communications and outreach plan.
- For Outreach and Education Projects, include a task to submit a final report or presentation on results to WRIA 8 staff and partners.

Please upload the Scope of Work table as an attachment once you have completed it.

File Size Limit: 5 MB

Project Background

Project Name*

Name of Project.

Character Limit: 100

Brief Description of Proposed Project*

This description should be limited to 2 or 3 sentences.

Character Limit: 2000

5. Shortened Project Summary

Edited version for merging documents - this will be used for the grant list that goes to the KC Flood Control District and other purposes.

Character Limit: 500

6. Proposed Start Date*

Note that expenses for CWM Grants cannot be incurred prior to the date of approval of the grants by the King County Flood Control District. You can begin tracking expenses on that date and then bill the County once the grant agreement is executed. CWM Grants are typically approved in July or August.

Character Limit: 10

7. Proposed End Date of Grant*

Note that CWM grants are limited to three years from execution of agreement.

Character Limit: 10

8. Acknowledgement of Grant Funding*

Specify how, where and when the grant funding from the King County Flood Control District and the WRIA will be acknowledged. (Plan to obtain the FCD and WRIA logos from King County Water & Land Resources staff and provide draft mockups of any publicly located signs for approval.)

Character Limit: 2000

Budget

9. Total Requested Amount*

This is the amount you are asking for the grant.

Character Limit: 20

10. Total Leverage*

This is the amount you expect to leverage and can include cash leverage, other grants, and in-kind leverage. This must be the same amount listed on your attached spreadsheet. This is the amount that you know you have secured for leverage. Do not include grants or other funding that has not been secured.

Note that match is not required for the CWM Grants but providing leverage may make your proposal more competitive. If you commit leverage in the application, then it will be included in the grant agreement and then will become a requirement.

Character Limit: 20

11. Detailed Budget Table*

Complete the budget spreadsheet provided here and upload the file.

File Size Limit: 5 MB

12. Budget Summary Table

In the table below, enter the dollar figures from the Budget Summary Table in the spreadsheet you uploaded.

Budget Item	Amount
Staffing	
Project Supplies	

Commercial Services and/or Crew Time	
Transportation	
Real Estate-Related Costs	
Office Expenses/ Overhead	
Other	
TOTAL	

13. Overhead Method*

Please indicate which of these methods you are using:

- *billing rates or fully burdened rates where overhead is included under the Staffing line item*
- *overhead as a separate line item; Staffing line item reflects just estimated salaries and benefits*
- *no overhead included in grant request*

Choices

Billing rates or fully burdened rates in Staffing line
 Overhead as a separate line item
 Overhead not included in grant request

14. Basis for Costs

Provide any relevant assumptions, included types of expenses, sources of cost estimates, etc. that would provide more insight into how you arrived at the proposed budget.

Character Limit: 5000

15. List the sources of secured leverage that you will provide for this project,

Secured leverage means that you already know that you will be providing this leverage, such as other grants you have been awarded, staff time you know will be donated, etc.

Source of Secured Leverage	Amount
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16. List of Sources of Unsecured Leverage

List the sources of unsecured leverage that you may provide for the project but are currently unsure if you will. This may include other grants you have applied for but not yet heard the outcome, volunteer labor you are only able to estimate at this time, etc.

Source of Unsecured Leverage	Estimated Amount (leave blank if you cannot estimate)

17. Previous CWM/SRFB/PSAR Funding

If this project has previously been funded through the CWM, SRFB/PSAR, or other watershed-directed funding programs, please list the grant program, the award or agreement number and the funding amount.

Grant Program Name	Award/Agreement Number	Amount

WRIA 8 Grant Program-Specific Questions

Which WRIA 8 grant category are you applying for?*

Please select the grant category that best fits your project.

Choices

Habitat Protection and Restoration Projects
Riparian Habitat and Stewardship Projects
Monitoring and Assessment Projects
Outreach and Education Projects

Habitat Protection and Restoration Projects

18. Four-Year Work Plan

If this project is currently included on WRIA 8's Four-Year Work Plan, provide the project number here. If not, fill out the 4YWP Form and email it to Cbyron@kingcounty.gov.

Character Limit: 100

Benefits to Chinook

19. Benefits to Juvenile Chinook*

How will the project enhance or protect existing juvenile Chinook salmon rearing habitat, create habitat that is intended to support the juvenile life history stage, or otherwise provide lift to a habitat type that is limiting to juvenile Chinook salmon?

Character Limit: 2000

20. Addresses Primary Ecological Concerns or Limiting Factors*

What WRIA 8 recovery strategies are targeted by this project? (Refer to Appendix E - Recovery Strategies of the 2017 WRIA 8 Chinook Salmon Conservation Plan Update.) Describe the connection—if any—between this project and the habitat goals outlined in the 2017 WRIA 8 Plan (Appendix D: Habitat Goals).

Character Limit: 2000

21. Supports Ecosystem Processes*

Describe how the proposed project supports natural ecosystem processes. Describe whether this project will have a meaningful connection to previously restored or protected areas and what amount of future maintenance is thought to be needed.

Character Limit: 2000

22. Size of Project*

What is the size of the project?

Provide:

- acreage restored or protected

- linear feet of stream or river restored or protected AND average bankfull width of target stream or river
- linear feet of lakefront restored or protected, or
- whether or not a fish passage barrier removal is partial or complete.

Character Limit: 1000

Certainty of Success

The following questions address project readiness.

23. Implementation Start*

When will the project work be implemented or, if a multi-year project, when will implementation begin (month and year)?

Character Limit: 100

24. Landowner Willingness*

What is the status of landowner willingness?

Choices

- Landowner willing to engage in project (must upload documentation)
- Priority parcels identified and landowner is generally supportive
- Priority parcels unknown and/or no landowner contact

25. Permits and Authorization Needed

List all required permits and authorizations (including right of access) that will be needed to complete the project. If the permit has been issued, enter the date of issuance and any applicable work windows.

Permit Name	Issuer	Purpose	Date of Issuance	Work Window

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26. Permits - Supplemental Information

Use this space, if needed, to provide any additional information about permitting relevant to your project.

Character Limit: 5000

27. Climate Change Effects*

Describe whether climate change has the potential to affect future conditions at the site and how the proposed action will be resilient under changing future conditions.

Character Limit: 2000

28. Evaluation and Monitoring Measures

For restoration projects, describe any project evaluation or monitoring that will occur and is intended to evaluate the success of the proposed activity (see the WRIA 8 Monitoring and Assessment Plan).

Character Limit: 2000

Equity, Inclusion and Environmental Justice

See Community Engagement and Equity Resources for a Community Engagement Continuum and DEI definitions.

29. Objectives of Equity and Social Justice*

How will this project advance objectives of equity and environmental justice (see Box 1 of linked guidance for definitions of terms)? Examples of how projects can advance equity and environmental justice include, but are not limited to:

- Provides or increases public access to parks, open space, and/or natural resources (for example, is project located in a *King County Land Conservation Initiative opportunity area*?)
- Supports a healthy built and natural environment (for example, does project increase community vegetation and tree cover, especially in an area with low vegetation cover and/or an area identified on the *Washington State Environmental Health Disparities Map* as having high environmental health disparities?)
- Contributes to community and economic development (for example, does project hire women and minority-owned businesses or measurably contribute to increased economic benefit for priority populations, including low income, people of color, and those with limited English proficiency?)
- Incorporates specific and relevant cultural practices and/or connections (for example, does project support or provide opportunities for tribal or immigrant community cultural events or practices; are project information materials translated into relevant alternate (non-English) languages; are minority media outlets used to share project

information and opportunities; does project include design aspects or interpretive information featuring tribal/indigenous significance, such as relevant history of the project site or culturally-significant native plants and animals?)

For additional information refer to King County's report *The_Determinants_of_Equity* (2015). See chapters on Parks and Natural Resource (page 83), built and natural environment (page 96) and community economic development (page 121).

Character Limit: 5000

30. Collaboration with Communities*

How are you engaging in project-level partnerships and collaboration with watershed communities in project development, design, and implementation? When applicable, include in your response:

- The specific community or communities engaged in the project.
- Level(s) of community engagement using the community engagement spectrum (see Box 2 of linked guidance).
- If the project is being implemented on private property, how are the property owner's perspectives and needs being considered/integrated into the project?
- Please describe if/how surrounding property owners and/or the community have been informed and engaged?
- Project-level efforts to consider, hear, and attend to community voices, perspectives, and interests through the project's life cycle (e.g., project siting, conceptual development, design, sourcing, construction, budgeting), particularly any engagement occurring during early stages of project development.
- As applicable, please submit letters of support with your application to illustrate engagement efforts.

Character Limit: 5000

Riparian Habitat and Stewardship Projects

18. Four-Year Work Plan*

If this project is currently included on WRIA 8's Four-Year Work Plan, please provide project number. If not, please fill out the 4YWP form and email to cbyron@kingcounty.gov.

Character Limit: 100

Benefits to Chinook

19. Benefit to Juvenile Chinook*

The life history stage which data show to be most habitat-limited in WRIA 8 is the juvenile stage, i.e., from emergence through migration to salt water. The highest priority riparian

habitat projects are in locations that offer the greatest potential to improve conditions for juvenile Chinook, which includes areas lacking existing riparian cover or which are dominated by invasive plant species, key migratory corridors, and tributary mouths. Describe whether this project will have a meaningful connection to previously restored or protected areas. This information will be combined with location information to score this criterion.

Character Limit: 500

20. Revegetation*

Is revegetation a primary component of the proposed riparian habitat project?

What types of plants will be planted, and approximately what percentage of the plantings will be native conifers?

Character Limit: 1000

21. Project Size*

What is the size of this project?

Provide:

- acreage restored or protected, or
- linear feet of stream or river restored or protected AND average bankfull width of target stream or river.

Character Limit: 250

Certainty of Success

22. Timing of Implementation*

When will the project be implemented or, if a multi-year project, when will implementation begin (month and year)?

Character Limit: 250

23. Landowner Willingness*

What is the status of landowner willingness?

Choices

Landowner willingness documented

Priority parcel(s) identified and landowner(s) contacted and supportive

Priority parcel(s) unknown and/or no landowner contact.

24. Permits and Authorizations Needed

List all required permits and authorizations (including right of access) that will be needed to complete the project. If the permit has been issued, enter the date of issuance and any applicable work windows.

Permit Name	Issuer	Purpose	Date of Issuance	Work Window

25. Permits - Supplemental Information

Use this space, if needed, to provide any additional information about permitting relevant to your project.

Character Limit: 5000

26. Constraints or Risks*

What are possible constraints or risks to project implementation and how will these be managed?

Character Limit: 2000

27. Riparian Restoration Activities*

Does this specific proposal complete riparian habitat restoration activities in a particular reach or shoreline segment? If so, briefly explain.

Character Limit: 2000

28. Project Evaluation or Monitoring*

Describe any project evaluation or monitoring that will occur and is intended to evaluate the success of the proposed activity (see the WRIA 8 Monitoring and Assessment Plan).

Character Limit: 5000

Equity, Inclusion and Environmental Justice

See Community Engagement and Equity Resources for a Community Engagement Continuum and DEI definitions.

29. Objectives of Equity and Social Justice*

How will this project advance objectives of equity and environmental justice (see Box 1 of linked guidance for definitions)? Examples of how projects can advance equity and environmental justice include, but are not limited to:

- Provides or increases public access to parks, open space, and/or natural resources (for example, is project located in a *King County Land Conservation Initiative opportunity area*?)
- Supports a healthy built and natural environment (for example, does project increase community vegetation and tree cover, especially in an area with low vegetation cover and/or an area identified on the *Washington State Environmental Health Disparities Map* as having high environmental health disparities?)
- Contributes to community and economic development (for example, does project hire women and minority-owned businesses or measurably contribute to increased economic benefit for priority populations, including low income, people of color, and those with limited English proficiency?)
- Incorporates specific and relevant cultural practices and/or connections (for example, does project support or provide opportunities for tribal or immigrant community cultural events or practices; are project information materials translated into relevant alternate (non-English) languages; are minority media outlets used to share project information and opportunities; does project include design aspects or interpretive information featuring tribal/indigenous significance, such as relevant history of the project site or culturally-significant native plants and animals?)

For additional information refer to King County's report *The_Determinants_of_Equity* (2015). See chapters on Parks and Natural Resource (page 83), built and natural environment (page 96) and community economic development (page 121).

Character Limit: 5000

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How are you engaging in project-level partnerships and collaboration with watershed communities in project development, design, and implementation? When applicable, include in your response:

- The specific community or communities engaged in the project.
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- If the project is being implemented on private property, how are the property owner's perspectives and needs being considered/integrated into the project?
- Please describe if/how surrounding property owners and/or the community have been informed and engaged?

- Project-level efforts to consider, hear, and attend to community voices, perspectives, and interests through the project's life cycle (e.g., project siting, conceptual development, design, sourcing, construction, budgeting), particularly any engagement occurring during early stages of project development.
- As applicable, please submit letters of support with your application to illustrate engagement efforts.

Character Limit: 5000

Monitoring and Assessment Projects

18. Project Goals and Objectives*

Review the WRIA 8 Prioritization for Monitoring and Assessment Funding, and based on this document, describe the goals and objectives of the project including the specific questions you are investigating and how these questions align with WRIA 8's current priority monitoring and assessment needs.

Character Limit: 5000

19. Alignment with Funding Principle 1*

Describe how the proposal aligns with WRIA 8's monitoring and assessment funding principle 1:

"Prioritize proposals that directly inform or advance actions and best management practices to recover Chinook salmon in WRIA 8. WRIA 8 will also consider proposals that inform or advance actions and best management practices to recover other salmon species and/or support overall watershed health."

Character Limit: 5000

20. Alignment with Funding Principle 2*

Describe how the proposal aligns with WRIA 8's monitoring and assessment funding principle 2:

"Leverage multi-agency collaboration, cooperative partnerships, in-kind resources, or other support to advance salmon recovery. We are particularly interested in encouraging new partnerships and expertise informing salmon recovery in WRIA 8."

Character Limit: 5000

21. Alignment with Funding Principle 3*

Describe how the proposal aligns with WRIA 8's monitoring and assessment funding principle 3:

"Maintain ongoing and long-term monitoring efforts, particularly where a failure to implement the proposed work would result in a meaningful data gap."

Character Limit: 5000

22. Project Study Design*

Good study design for monitoring and assessment projects is critical to ensure the findings provide a valid and trustworthy basis for decision-making. Proposals should demonstrate careful planning including a robust study design and data management plan; have clearly defined and measurable goals and objectives; be appropriately sequenced relative to other monitoring work;; and use reliable methods with high likelihood of achieving objectives.

Describe your project's study design including the following:

- Study methods and why these methods are a good approach to address your study question(s).
- How you will analyze and interpret the project results to inform conclusions about the study goals and objectives.
- How you will manage the data collected by this project to facilitate future uses and applications of findings.

Character Limit: 5000

23. Communication Plan/ Sharing of Findings*

Regular and timely communication of monitoring/assessment results is key to build awareness, understanding, and adoption of science-based salmon recovery actions. Describe how you plan to communicate findings with WRIA 8 partners and other audiences to promote awareness of salmon recovery; encourage environmental stewardship; and/or guide integration of salmon recovery priorities into local and regional planning, regulations, and permitting.

At a minimum, WRIA 8 requests communication plans include the following:

- Mid-term progress report and/or presentation
- Final report
- Presentation of project results for the WRIA 8 Technical Committee and/or Salmon Recovery Council

Character Limit: 5000

Outreach and Education Projects

Connection to Strategy

Describe how this project aligns with WRIA 8 recovery strategies.

- For Restoration projects, state how the project connects with WRIA 8's priority Recovery Strategies.
- For Outreach and Education projects, state how the project connects with goals that are outline in the Implementation Plan that begins on page 5 of the WRIA 8 Communications and Outreach Framework.

- For Monitoring and Assessment projects, state how the project fits with the Monitoring and Assessment Needs identified state on page 2 of the WRIA 8 Monitoring and Assessment Funding Prioritization.

Character Limit: 7000

18. Engaging Key Audiences*

What key audience(s) are targeted by the proposed activities?

Briefly describe how the proposed approach for engaging them supports the goals and associated strategies/activities in the WRIA 8 Communications and Outreach Framework?

Character Limit: 3000

19. Equity and Environmental Justice Approach*

What strategies or methods will you use to advance objectives of equity and environmental justice through your proposal (see Community Engagement and Equity Resources for a Community Engagement Continuum and DEI definitions)?

For example, how does your proposal promote equity and environmental justice in:

- reaching out to and engaging specific targeted audiences,
- in hiring decisions and leadership training, and/or
- in the staff delivering services.

How does your proposal seek to effectively deliver services equitably?

Character Limit: 3000

20. Building Outreach and Education Capacity*

Briefly describe how the program builds outreach and education capacity (e.g., builds on lessons learned and results from previous efforts, enhances existing outreach and education efforts, builds partnerships, and/or creates models for future programs).

Character Limit: 3000

Grant Authorization

Grant Authorizer*

Enter the first name, last name, and title of the person who would be signing the grant agreement if your proposal is funded, according to your organization or agency's policies.

Please list using the following format example: Jane Smith, Executive Director

Character Limit: 50

Grant Authorizer Email*

Enter the complete email address for the person listed above.

Character Limit: 254

Grant Authorizer Phone Number

Enter the phone number for the person listed above.

Character Limit: 15

Attachments

Attachments - Maps

Please upload your maps here (required for High-Priority Capital, Regreen, and Monitoring & Research projects). If you have more than one map, such as a vicinity map and site map, include them in one pdf file and upload.

File Size Limit: 25 MB

Attachments - Photos

If you want to include photos, combine them into one pdf file and upload here.

File Size Limit: 20 MB

Attachments - Research Plan for Monitoring & Research Projects

If you are proposing a Monitoring and/or Research project, upload your detailed research plan here.

File Size Limit: 10 MB

Attachments - Permissions/Letters of Support

If you have landowner permissions, letters of support, or other related documents, combine them into one file and upload it here.

File Size Limit: 10 MB

Attachments - Other

If you have any other attachments you think are important to the merits of the project, please upload them here as one document.

File Size Limit: 10 MB