

Small Water Systems Technical Committee

9:30-12:30, July 23, 2007

Seattle KC Public Health Eastgate

Facilitator: Tamie Kellogg, Kellogg Consulting Inc.

FINAL DRAFT Meeting Summary Notes

1. Introductions – Housekeeping

- The Committee approved the June 11 meeting summary notes as written.

2. Committee Final Report

- Chapter 1—The Committee had already approved the revised Chapter 1 at the June 11 meeting. No further discussion or concerns were raised.
- Chapter 2—The Committee approved the revised Chapter 2, as written, but asked staff to verify that the Lake Meridian water system is on the maps.
- Chapter 3—The Committee approved the revised Chapter 3, as written.
- Chapter 4—The Committee offered a few changes to the July 16 draft of Chapter 4.¹
 - In the “Context” section:
 - On page 1, “A revised list was distributed at the August 7 meeting [of the full committee.](#)”
 - On page 4, add “retail” when discussing a service area under the Municipal Water Law in the first paragraph under “Context.” Also list the four threshold factors in this paragraph. At the end of the second paragraph, add “For purposes of referrals for new service, the existing utility boundaries adopted by the CWSPs will be used.”
 - On page 5,
 - For “timely and reasonable” issues under the Coordination Act, it is clear that local governments have the authority to hear appeals. For disputes over “timely and reasonable” service under the MWL, there may be [administrative and](#) appeal routes for a developer, short of going to court. The elected boards of public districts (cities, special purpose districts) can hear appeals of proposed terms/conditions of service by their water utilities. There is not a clear process (if any) for [privately](#) owned systems [including](#) homeowners associations. The state Utilities and Transportation Commission (UTC) has jurisdiction over rates/charges/conditions of service for investor-owned systems that are subject to the UTC’s jurisdiction.
 - On page 7, “[Some utilities](#) also would like the county to formulate land use policy that prohibits the drilling of exempt wells in places where utility service is available.”
 - On page 10, “Other factors to consider in [providing](#) “reasonable” [service](#)

¹Changes to sentences are shown in [blue](#).

- On page 13, move the paragraph beginning “PHSKC regulates...” to above the heading “Group B Water Systems – Water Quality Sampling and Enforcement.”
- On page 16, “Services funded by the fee should emphasize education ~~and promotion.~~”
- On page 16, “Deregulating two-connection systems will make it more difficult to obtain an onsite sewage system approval.” Also, add text to indicate that the Committee did not make recommendations regarding Issues 3 and 4.
- On page 22, Add number of systems in Pierce County to the table. Also, add a sentence regarding the number of small Group A systems in King County that are required to have certified operators but do not yet have them.
- On page 23, add a sentence on the number of small Group A systems in King County that were scheduled to receive sanitary surveys in 2006 but did not receive them. Also, add text on the Public Works Trust Fund to the funding options section, add “publicly available data” to the list of bullets, and revise this sentence as follows: “The Operating Permit was intended to be a compliance tool, and has operated that way, ~~although an improved data system that more fully tracks regulatory compliance in “real time” would enhance the capabilities of this tool.~~”
- Chapter 5—Delete paragraphs 4 through 8. Change the third paragraph to read as follows: “Although addressing the three priority issues represents a substantial body of work, there may be a need to address other potential issues identified and noted in Table 4-1.”
- Appendices—The Committee reviewed the list of appendices distributed at the meeting. One appendix was deleted, and members agreed to change the title of the preliminary list of issues for the March 13, 2006, meeting to “Initial Brainstorm List of Potential Issues.”
- Schedule: The Committee agreed on a schedule for completing the report: Complete the Executive Summary by September 1 (a first draft to the Committee by August 6).
Post the whole report, including a report cover, for review on September 5, with Committee final review comments to the text due by September 12.
Post the whole report for final review on September 28.
Print the report by October 12.

Action Items: (1) DOH will provide to King County text on the Public Works Trust Fund for Chapter 4, (2) King County staff will verify that the Lake Meridian water system is on the maps in Chapter 2, (3) King County staff will make other changes to Chapters 4 and, 5, and the Appendices, per Committee decisions on edits, (4) King County will write a draft of the Executive Summary and prepare a draft cover, and circulate to the Committee, and (5) King County will post the final report to the Web, and Committee members will provide any final edits to the text .

3. Report Distribution

- The Committee agreed to post the final report to the Committee’s Web site, to print 100–150 copies of the body of the report, and to provide appendices on a CD.

4. Committee Closure

- The meeting ended with a roundtable discussion of reflections on the process and its outcomes.

Abbreviations: DOH—Washington State Department of Health, DNRP—King County Department of Natural Resources and Parks, Ecology—Washington State Department of Ecology, PHSKC—Public Health—Seattle and King County, CWSP—Coordinated Water System Plan, MWL—Municipal Water Law, SPU—Seattle Public Utilities, WLRD—Water and Land Resources Division within King County DNRP.